

# Create a tag


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Tags are user-defined labels that you can attach to a device. Tags can help differentiate devices in the ExtraHop system that share a common attribute or characteristic. You can then search for devices or create dynamic device groups based on the device tag.




**Note:** You cannot rename a device tag after it is created.

1. Log into the Web UI on the Discover or Command appliance.
2. Click the System Settings icon  and then click **Tags**.
3. Click **Create Tag**.
4. In the Name section, type a name for the tag.
5. Optional: To immediately add the new tag to a device, complete the following steps:
  - a) Click the field in the Add this tag to a device section.
  - b) Type a device name, IP address, MAC address, or hostname.
  - c) Select the device from the search results.

The device appears on the page, indicating that the new tag will be added to this device.
6. Click **Save**.

The new tag appears on the Tag Settings page.

## Next steps

- [Add a tag to a device](#) 
- [Search for a device by tag](#) 