

# Reports FAQ



Published: 2024-04-03

Here are some answers to frequently asked questions about reports.

- [What is the difference between an executive report and a scheduled report?](#)
- [Can I export my scheduled report as a CSV or Excel file instead of a PDF file?](#)
- [I received an email that said my scheduled report was unable to be generated. How do I resolve the issue?](#)

## What is the difference between an executive report and a dashboard report?

Executive reports and scheduled dashboard reports both enable you to communicate information about your network to stakeholders who might not have access to your ExtraHop system. The following table describes how they differ.

	Executive Reports	Dashboard Reports
What ExtraHop systems are they available from?	<ul style="list-style-type: none"> <li>• ExtraHop Reveal(x) Enterprise and ExtraHop Reveal(x) 360 systems to generate an executive report on demand</li> <li>• Consoles on Reveal(x) Enterprise and Reveal(x) 360 to schedule an executive report</li> </ul>	Consoles on Reveal(x) Enterprise and Reveal(x) 360
What module access do they require?	NDR	NDR or NPM
What information do they contain?	<ul style="list-style-type: none"> <li>• A summary of the top detections and risks to your network from the last week when generated on demand</li> <li>• A summary of the top detections and risks to your network for the time interval that you specify when you schedule a report</li> </ul>	Dashboards that you select for the time interval that you specify.
How are they generated?	<ul style="list-style-type: none"> <li>• From the Security, Network, and Perimeter overview pages, click <b>Generate Report</b> from the Executive Report drop-down menu to create a PDF on demand or click <b>Schedule Report</b></li> <li>• Click the System Settings icon  and then click <b>Scheduled Reports</b>. Click <b>Create</b> to configure report settings. For more information, see <a href="#">Create a scheduled report</a>.</li> </ul>	Click the System Settings icon  and then click <b>Scheduled Reports</b> . Click <b>Create</b> to configure report settings. For more information, see <a href="#">Create a scheduled report</a> .

	Executive Reports	Dashboard Reports
Can I change the contents of the report?	No. The executive report contents cannot be changed, but you can select which site data is included in the report.	Yes. When creating a scheduled dashboard report, you can specify which dashboards to include, the layout of the report, and the color theme.
How are they delivered?	You can print a hard copy or email the downloaded PDF file of a report that you generate on demand. When you schedule and executive report you specify both the schedule and the email recipient list.	When you schedule a dashboard report you specify both the schedule and the email recipient list.

#### Can I export my scheduled report as a CSV or Excel file instead of a PDF file?

You cannot export your scheduled report as a CSV or Excel file.

#### I received an email that said my scheduled report was unable to be generated. How do I resolve the issue?

If you created a scheduled report for a dashboard that was later deleted or became inaccessible to you, or if the size of the report exceeds email restrictions, the scheduled report email will continue to be sent to recipients with a message that the report was not generated. Try changing the dashboard content of the report or decrease the time interval of data included in the report. To stop the delivery of this report email, disable or delete the report.