




# Copy a dashboard

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If you want to duplicate a useful dashboard, you can copy a dashboard and then replace or modify sources to display different application, device, or network data. You can only copy one dashboard at a time.


 **Note:** If you only want to copy a dashboard so you can change the source across the entire dashboard, you might want to consider [creating a dashboard with dynamic sources](#) instead of making multiple copies of a single dashboard.


1. Log in to the ExtraHop system through `https://<extrahop-hostname-or-IP-address>`.
2. At the top of the page, click **Dashboards**.
3. From the dashboard dock, select a dashboard that you want to copy.
4. Click the command menu  in the upper right corner of the dashboard page.
5. Click **Copy** and complete one of the following steps:
  - Click **Keep Sources** to maintain the original data configurations in the new dashboard.

 **Note:** When you copy a dashboard with dynamic sources, the original data configurations are automatically maintained.

- Click **Modify Sources**, which helps you to immediately update every region, chart, and widget within the copied dashboard with another source, and then complete the following steps:
  1. In the right pane of the Modify Sources window, click a source name. A search field opens.
  2. Type the name of a new source and then select the source from the drop-down list. Repeat this step if the dashboard contains more than one source that you want to replace.
  3. Click **Create Dashboard**.

A copied dashboard with a modified version of the original title is created.

6. To rename the copied dashboard, complete the following steps:
  - a) Click the command menu  in the upper right corner and the page.
  - b) Select **Dashboard Properties**.
  - c) In the Title field, type a new name.
  - d) Click **Save**.

 **Tip:** To quickly copy a dashboard, type the keyboard shortcut `CD` and then update [Dashboard Properties](#) or modify sources.

## Next steps

- [Edit a dashboard region](#)
- [Edit a chart with the Metric Explorer](#)
- [Edit dashboard layout](#)