


# Create a tag


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Tags are user-defined labels that you can attach to a device. Tags can help differentiate devices in the ExtraHop system that share a common attribute or characteristic. You can then search for devices or create dynamic device groups based on the device tag.

 **Note:** You cannot rename a device tag after it is created.

 **Note:** You can also [automate this task through the REST API](#).

1. Log in to the ExtraHop system through `https://<extrahop-hostname-or-IP-address>`.
2. Click the System Settings icon  and then click **Tags**.
3. Click **Create**.
4. In the Name field, type a unique name for the tag.
5. Optional: To immediately add the new tag to a device, complete the following steps:
  - a) Click **Select a device**.
  - b) Type a device name, IP address, MAC address, or hostname.
  - c) Select the device from the search results.  
The device appears in the window, indicating that the new tag will be added to this device.
6. Click **Save**.  
The new tag appears in the Manage Tags window.
7. Click **Done** to close the window.

## Next steps

- [Add a tag to a device](#)
- [Search for a device by tag](#)