

## Copy a dashboard

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If you want to duplicate a useful dashboard, you can copy a dashboard and then replace or modify sources to display different application, device, or network data. You can only copy one dashboard at a time. You cannot drag a dashboard to a folder to copy it.

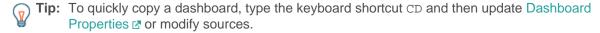


**Note:** If you only want to modify the sources of a dashboard, but leave the rest of the layout intact, you might want to consider switching the sources of the dashboard to source type variables. For more information, see Create a dashboard with dynamic sources ...

- 1. Log into the Web UI on the Discover or Command appliance and then click **Dashboards** at the top of the page.
- 2. Select a dashboard that you want to copy.
- 3. Click the command menu in the upper right corner of the dashboard page.
- 4. Click **Copy** and complete one of the following steps:
  - Click Keep Sources to maintain the original data configurations in the new dashboard.
  - Click **Modify Sources**, which helps you to immediately update every region, chart, and widget within the copied dashboard with another source, and then complete the following steps:
    - 1. In the right pane of the Modify Sources window, click a source name. A search field opens.
    - 2. Type the name of a new source and then select the source from the drop-down list. Repeat this step if the dashboard contains more than one source that you want to replace.
    - 3. Click Create Dashboard.

A copied dashboard with a modified version of the original title is created.

- 5. To rename the copied dashboard, complete the following steps:
  - a) Click the command menu ! in the upper right corner and the page.
  - b) Select Dashboard Properties.
  - c) In the Title field, type a new name.
  - d) Click Save.



## **Next steps**

- Edit a dashboard region 🖪
- Edit a chart with the Metric Explorer
- Edit dashboard layout